



## Volunteer Position Description

**Title/Position:** Internet Researcher

### Goal of Position:

Volunteers can choose an area to focus on to provide information. An example is the technology tips in the newsletter, the education, events or the side bar information channel of the web site.

- ♀ Researching to provide resources, events, conference other information for the Digital Sisters website and newsletter.
- ♀ Researching activities and projects for program curricula

### Sample of activities

- ♀ Searching Technology education sites for free online training courses.
- ♀ Searching relevant organizations site for conferences, events and resources. (i.e. Women's Bureau, software tutorials, dept. of education, digital divide sites and others.)
- ♀ Searching for reports, statistics or relevant news and information.

### Time frame:

Length of commitment: October 1, 2003 to September 30, 2004

Estimated total hours: 100 to 200

Scheduling

At discretion of volunteer

### Worksite:

Offsite, Volunteers' discretion home or office.

### Qualifications Sought:

Internet search knowledge and web site navigation strategies. IT Industry and Women and Tech knowledge a plus.

### Benefits:

A work record will be kept for each volunteer so that the position will provide him or her with good job references. Some out-of-pocket expenses will also be reimbursed.

### Staff Contact:

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